

**Conestoga  
Public  
Schools  
2020  
ReOpening  
School Plan**

Conestoga Public Schools started classes on their regular scheduled date of August 18, 2020. Families and students were able to choose two options of in-school classes or remote learning at home.

Each of the three columns of information

**Remote Learners**

All students are eligible for the at-home remote learning opportunities. Parents have or will need to notify the school district of this choice.

After the 5<sup>th</sup> week of school to be in session, students and families should be settled into a routine that is best for their needs. As of September 18, 2020, students will remain in either their current in-school education-location or

at-home with the remote education-environment until the end of the 1<sup>st</sup> quarter (October 16, 2020). If students/families wish to move to either educational setting, please notify the Director of Student Services of the educational location change, by October 13, 2020.

	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
<b>Response/ Actions</b>	School buildings are open, with minimal restrictions. The district may choose to initiate preventative practices or additional proactive protocols.	School buildings are open, but use may be minimal, altered, or staggered schedules. Such use may be based on social distancing directives.	School buildings are closed. The closure may be short-term or extended and will likely be based on state (NDE) or district health declaration.

**CALENDAR/LOGISTICS**

<b>Calendar Options</b>	School & classes started on August 18, 2020, with a regular district calendar in place	1. When needed, the district calendar may be adjusted	1. A remote class meeting schedules will be determined and students will attend remote learning via the Internet
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**DISTRICT REOPENING PLAN & PROCEDURES**

<b>District Reopening Team</b>	Members: Teachers, Administration, School Board Members, Nurse	Members: Teachers, Administration, School Board Members, Nurse	Members: Teachers, Administration, School Board Members, Nurse
<b>Meeting Frequency</b>	No less than once per month	No less than once per week	No less than twice per week

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<b>Purpose</b>	<ol style="list-style-type: none"> <li>To provide a framework for communication, preventive actions, responding to and recovering from a pandemic outbreak and any resulting life-threatening complications that may impact the school. The development of the plan will include the local Public Health Director/ Office, as well as, input from teachers, administration, parent representatives, and other members of the community as appropriate. The plan is part of the district's school safety/crisis team plan. Parts of the plan may include but not limited to: District Team, Communication, Prevention Considerations, Response/Treatment Considerations, and Resources.</li> <li>The District Reopening Team will be responsible for communicating information and developing plans, as situations evolve. The frequency of communication would be determined by spread of the virus, as stated above (color columns).</li> <li>Monitor restrictions and removal of restrictions based upon the changing DHM's. Adjust the plan accordingly and as often, when needed.</li> <li>Maintain consistent communication with local health department to ensure best practices.</li> <li>Adjust plans for the following aspects of school based upon the spread of virus assigned to the health district (Cass/Sarpy County Health Region): length of school day, number of school days, transportation, food services, movement throughout the building, classroom arrangements, extracurricular activities, and events.</li> </ol>																	
<b>Communication</b>	<p>Communication may include: frequent updates from administration using multiple communication modalities; posters/ infographics, web material, and social media; signage throughout facilities directing risk-minimizing behavior such as hand washing and surface sanitizing procedures, COVID-19 symptoms and how to stop the spread, screening and testing access, preventions, and requirements.</p>																	
<b>Prevention Consideration</b> (including cold/flu season)	<p>Prevention considerations may include: activities to reduce the spread of a virus, social distancing, school cleaning, and disinfecting, educating students/staff/parents to eliminate concern, hygiene practices embedded in classroom and symptoms checks</p>																	
<b>Communication Plan</b>	<table border="1"> <tr> <td data-bbox="380 1159 951 1195">Remote learning procedures</td> <td data-bbox="951 1159 1499 1195">Alternative Staff Procedures</td> <td data-bbox="1499 1159 2032 1195">Scheduling &amp; Grading</td> </tr> <tr> <td data-bbox="380 1195 951 1230">Post Safety Protocols</td> <td colspan="2" data-bbox="951 1195 2032 1230">Face-to-face learning procedures</td> </tr> <tr> <td data-bbox="380 1230 951 1266">Safety protocols</td> <td data-bbox="951 1230 1499 1266">Days out of school &amp; duration</td> <td data-bbox="1499 1230 2032 1266">Use CDC -School Decision Tree</td> </tr> <tr> <td data-bbox="380 1266 951 1302">Survey Staff/Students/Parents</td> <td data-bbox="951 1266 1499 1302">Update Apps notifications</td> <td data-bbox="1499 1266 2032 1302">ParentSquare messages</td> </tr> <tr> <td data-bbox="380 1302 951 1536"></td> <td data-bbox="951 1302 1499 1536"></td> <td data-bbox="1499 1302 2032 1536"></td> </tr> </table>			Remote learning procedures	Alternative Staff Procedures	Scheduling & Grading	Post Safety Protocols	Face-to-face learning procedures		Safety protocols	Days out of school & duration	Use CDC -School Decision Tree	Survey Staff/Students/Parents	Update Apps notifications	ParentSquare messages			
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**PROCEDURAL PLANNING FOR SCHOOLHOUSES**

<b>Entering the Building</b>	<p>Buildings are open implementing standard operating procedures while taking preventative measures such as:</p> <ol style="list-style-type: none"> <li>1. Procedurally, students, staff, &amp; visitors will be required to wear a mask when entering the building.</li> <li>2. Students, staff, &amp; visitors will use hand sanitizer at all entryways.</li> <li>3. Students will be assigned to use specific restrooms/ lockerrooms to wash their hands and use the restrooms. Limiting the number of students and organizing the flow of student movement within the building will be scheduled.</li> <li>4. Limit unnecessary congregations of students and staff when entering the building and during passing periods.</li> <li>5. Have assigned multiple areas for smaller groups to meet, when needed.</li> <li>6. Post signage in classrooms, hallways, and entrances to communicate how to minimize the spread. Covid-19 symptoms, preventative measures, good hygiene, and school specific protocols.</li> <li>7. Designate flow patterns for entering and exiting the building</li> </ol>	<p>Buildings are open implementing standard operating procedures while taking preventative measures such as:</p> <ol style="list-style-type: none"> <li>1. Procedurally, students, staff, &amp; visitors will be required to wear a mask when entering the building.</li> <li>2. Students, staff, &amp; visitors will use hand sanitizer at all entryways.</li> <li>3. Students will be assigned to use specific restrooms/ lockerrooms to wash their hands and use the restrooms. Limiting the number of students and organizing the flow of student movement within the building will be scheduled.</li> <li>4. Limit unnecessary congregations of students and staff when entering the building and during passing periods.</li> <li>5. Have assigned multiple areas for smaller groups to meet, when needed.</li> <li>6. Post signage in classrooms, hallways, and entrances to communicate how to minimize the spread. Covid-19 symptoms, preventative measures, good hygiene, and school specific protocols.</li> <li>7. Designate flow patterns for entering and exiting the building and mark spacing lines to assist with distancing.</li> </ol>	<p>School buildings are closed:</p> <ol style="list-style-type: none"> <li>1. District/ school leaders should require only essential staff to report in-person to carry out functions that are absolutely necessary</li> <li>2. District/school leaders must remain purposeful in determining roles, responsibilities, and reporting requirements for staff, refraining from blanket reporting requirements</li> <li>3. District/school leaders should leverage virtual tools and platforms whenever possible to conduct essential business and minimize in-person reporting</li> <li>4. District/school leaders might consider splitting staff to attend on alternate days for limited collaboration, for example HS on one day, elementary staff on a different day, or subject level teachers attending one day, consider shortened days</li> </ol>
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	<p>and mark spacing lines to assist with distancing.</p> <ol style="list-style-type: none"> <li>8. Establish a protocol for what to do with students and staff who feel ill/experience symptoms after coming to school</li> <li>9. Maintain an isolation room such as that can be used to isolate a symptomatic student.</li> <li>10. Ensure proper adult supervision of an isolated student, as needed</li> <li>11. Follow CDC guidance on how to disinfect the building if someone is sick.</li> <li>12. If a sick student has been isolated in the facility, clean and disinfect surfaces in the isolation room or area after the sick child has gone home</li> <li>13. Identify areas used by the person who is sick and restrict use of these areas until cleaned, if possible.</li> <li>14. Communicate with other parents in that classroom or cohort group, as prescribed by the Sarpy/Cass County Health Director.</li> </ol>	<ol style="list-style-type: none"> <li>8. Establish a protocol for what to do with students and staff who feel ill/experience symptoms after coming to school</li> <li>9. Maintain an isolation room such as that can be used to isolate a symptomatic student.</li> <li>10. Ensure proper adult supervision of an isolated student, as needed</li> <li>11. Follow CDC guidance on how to disinfect the building if someone is sick.</li> <li>12. If a sick student has been isolated in the facility, clean and disinfect surfaces in the isolation room or area after the sick child has gone home</li> <li>13. Identify areas used by the person who is sick and restrict use of these areas until cleaned, if possible.</li> <li>14. Communicate with other parents in that classroom or cohort group, as prescribed by the Sarpy/Cass County Health Director.</li> </ol>	
	<p><b>LOW/ NO SPREAD</b> Buildings Open as Usual</p>	<p><b>MINIMAL/ MODERATE SPREAD</b> Modified use of Buildings/ Hybrid Plan</p>	<p><b>SUBSTANTIAL SPREAD</b> Buildings are shut down</p>
<p><b>Positive Case in the School/ School Closure</b></p>	<ol style="list-style-type: none"> <li>1. The Cass/Sarpy County Department and Health Director will conduct a contact tracing of the positive case connected to others who were determined to be at risk of the virus.</li> <li>2. The Cass/Sarpy County Health Director will contact all students/staff, who have tested positive for the COVID-19 virus.</li> </ol>	<ol style="list-style-type: none"> <li>1. The Cass/Sarpy County Department and Health Director will conduct a contact tracing of the positive case connected to others who were determined to be at risk of the virus.</li> <li>2. The Cass/Sarpy County Health Director will contact all students/staff and ask them to get</li> </ol>	<ol style="list-style-type: none"> <li>1. Initiate/Start your Remote Learning Plan for 2020-2021 School year, if school is closed.</li> </ol>

	<ol style="list-style-type: none"> <li>3. The Director will give directives on the procedures for both positive test results.</li> <li>4. Students and/or staff will need to let the building principal know of positive cases. This information will provide the additional preventative/ precautionary cleaning measures and remote learning plans for those affected.</li> </ol>	<p>tested for the COVID-19, if they deem necessary.</p> <ol style="list-style-type: none"> <li>3. The Director will give directives on the procedures for both positive and negative test results.</li> <li>4. Students and/or staff will need to let the building principal know of positive cases. This information will provide the additional preventative/ precautionary cleaning measures and remote learning plans for those affected.</li> <li>5. Initiate/Start Remote Learning Plan for 2020-2021 school year, if students or staff are quarantined at home with COVID19, while school is in session.</li> </ol>	
	<b>LOW/ NO SPREAD</b> <b>Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD</b> <b>Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD</b> <b>Buildings are shut down</b>
<b>Isolation Room for Symptomatic Students &amp; Alternative Plans</b>	<p>Building administrators and the nurse will identify an isolation room or area to separate anyone who exhibits COVID-19 virus-like symptoms.</p>	<ol style="list-style-type: none"> <li>1. The Elementary and/or the Jr Sr High School will consider alternative scheduling with certain grades attending (W, F) and others (T, TH) for each week. This will reduce the number of people in the buildings at a time.</li> <li>2. The district may consider keeping K-6 grade facilities operational with students attending during mandated closing and go with 50%-100% remote learning with 7-12<sup>th</sup> grade students.</li> </ol>	<p>Buildings are closed to students and families.</p>
<b>Attendance</b>	<ol style="list-style-type: none"> <li>1. Full day attendance for students.</li> <li>2. Students that are at home will be expected to maintain a learning schedule arranged by the building principal and/or IEP/HEP Plan.</li> <li>3. Attendance will be taken for remote learners, as well as,</li> </ol>	<ol style="list-style-type: none"> <li>1. Attendance for students that are assigned alternative schedules for in-school classes will be taken.</li> <li>2. Students that are at home will be expected to maintain a learning schedule arranged by the building principal and/or IEP/HEP Plan.</li> <li>3. Attendance will be taken for remote learners, as well as, students attending classes in the buildings.</li> </ol>	

	students attending classes in the buildings.	4. NDE/State School Board allow schools to teach remote learning and have those days “count” towards attendance if the district chooses to do 100% remote learning.
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<b>Grading</b>	<ol style="list-style-type: none"> <li>1. Assessing will be done on student progress.</li> <li>2. PowerSchool grades will provide the record of student progress.</li> <li>3. Remote learning students will be assessed of their learning progress.</li> <li>4. NDE/State School Board allow schools to grade work and count towards GPA, class rank, etc. in a remote learning environment, if school chooses to do 100% remote learning.</li> </ol>	
<b>Technology Needs</b>	<ol style="list-style-type: none"> <li>1. All Pre-K through 12<sup>th</sup> graders will have a technology device to use in school and at home.</li> <li>2. Students/ Parents/ Staff will be trained on use of the device and programs.</li> <li>3. The students will have a single sign-on app that will provide ease to use assigned programs and apps.</li> <li>4. New devices used by students in grades 4-12 will be required to pay the \$35 user-fee.</li> <li>5. Families that do not have WIFI service will need to provide evidence to the district. A limited number of hotspots will be available to families that do not have Internet service.</li> </ol>	
<b>Elementary Building Procedures</b>  (Elementary Principal planning)	<p>The following procedures are fluid in nature and will be updated with changes, as needs arise and new information becomes available. The procedures were developed to make our learning environment the safest as possible for our students and staff.</p> <p><b>Classrooms-</b> When setting up your chairs, do not have two students sit on the same side of the tables. At the rectangle tables you can have three students only at those tables. Two students sitting on the ends of the table and one in the middle. The trapezoid tables only two students, one on each end of the table. If you need individual desks, we do not have a lot, but we can accommodate if you need one or two in your room to make sure the students are spread apart. I will need to look at your rooms once they are set up just to make sure your students are appropriately spread apart.</p> <p><b>Hallways-</b> Always wear the masks in the hallways. Walk on the right side of the hall. Have a set line up when walking in the hallway.</p> <p><b>Restrooms-</b> Always wear your mask in the restroom. Scheduled restroom break for your whole class is during your library time. Stagger the restroom time with your grade level. Only 2 students in the restroom at a time.</p> <p><b>Playground-</b> Exit through North doors. Enter through front doors. Only one classroom can play in an area at a time. If there is a classroom in one area, take your class to another area to play.</p> <p><b>Playground Areas:</b>  <b>** Need to meet and decide a rotation of play areas between K &amp; 1st/ 2nd &amp; 3rd/ 4th &amp; 5th (6th can decide as a grade level)</b></p> <ol style="list-style-type: none"> <li>1. K-2 Playground</li> </ol>	

- 2. Cougar Hollow
- 3. 3-6 Playground
- 4. Far Basketball court
- 5. Soccer Fields (2 fields)
- 6. Kickball area/ black top area

**Cafeteria- Students will be eating lunch in the cafeteria. Two students per bench or 8 students at a full-length table. I have 5 minutes between lunch room shifts to clean and sanitize the tables. It is important that you pick your students up at the scheduled time. Assigned seats in the lunchroom.**

**Masks- They are to be worn when social distancing cannot happen.**

**Cleaning**

**Daily Cleaning Checklist for the Classroom:**

- wipe down all doors and door knobs
- wipe down all countertops
- wipe down all tables
- wipe down all chairs
- wipe down light switches
- wipe down phone (don't forget your own cell!!)
- wipe down sink, soap dispenser, and paper towel dispenser
- spray utensil tubs, whiteboard items, and technology equipment\*

**#1 Stay home when you are sick!**

**#2 Practice excellent hand washing! (hand sanitizer is second best option)**

**#3 Send students to office if showing illness symptoms!**

**Entering the Building- Anyone entering the building is required to wear a mask. Hand sanitizing stations will be located at the entrances and everyone must wash their hand when entering the building.**

**Specialty Classes- All specialty classes will be held in their classrooms. The teachers have a five-minute break between classes to sanitize any materials that were used. It is important that you pick your students up at the scheduled time.**

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**Jr. Sr. High  
School**

**Health and Sanitation Procedures**

**While some of these expectations are inconvenient, they are measures that need to be taken to bring our students back into the building. Above all, they can help in ensuring they stay in the building.**

<b>Building Procedures</b>  <b>(Secondary Principal planning)</b>	<b>Hand Washing / Sanitizing</b>	<ul style="list-style-type: none"> <li>- Students and staff will sanitize their hands upon entering the building, entering a classroom, exiting a classroom, entering the cafeteria, exiting the cafeteria, exiting the building.</li> <li>- Scheduled breaks each period will be taken for students and teachers to wash hands.</li> <li>- Classrooms that contain sinks will conduct handwashing in their classroom.</li> </ul>
	<b>Surface Cleaning</b>	<ul style="list-style-type: none"> <li>- Desks will be cleaned between each period.</li> <li>- Door handles and areas touched by students will be cleaned as well. <ul style="list-style-type: none"> <li>- Teachers will spray desks, but students can help wipe down desks if they choose and if no underlying health conditions exist.</li> <li>- Doors will be left open to limit touching.</li> </ul> </li> <li>- Restrooms will be cleaned during the day and in the evening by the custodial staff</li> </ul>
	<b>Masks (Teachers &amp; Students)</b>	<ul style="list-style-type: none"> <li>- Masks are required during the following times: Hallways, Passing Periods, Prior to entering the building, Exiting the building and when social distancing can't occur in the building. <ul style="list-style-type: none"> <li>- Mask wearing during the above times is required per the reopening plan (approved by Conestoga Board of Education.)</li> <li>- Students refusing to do so or if not done properly will be sent home.</li> <li>- Students can bring their own mask or wear a mask provided to them by the school.</li> <li>- Masks must cover the mouth and nose.</li> <li>- During lunch, masks may only be removed while eating.</li> </ul> </li> </ul>
	<b>Pre-Screening</b>	<ul style="list-style-type: none"> <li>- Parents will be expected to screen children at home for temperature, cough, runny nose and other symptoms.</li> </ul>
	<b>Water Fountains</b>	<ul style="list-style-type: none"> <li>- Mouth drinking from fountains will not be allowed. <ul style="list-style-type: none"> <li>- Water Bottles will be allowed and are the responsibility of the student.</li> </ul> </li> </ul>
	<b>Transportation</b> - For academic transportation.	<ul style="list-style-type: none"> <li>- Students will follow procedures put in place by mid-states bussing.</li> <li>- Because social distancing can't occur and because vehicles are confined areas, masks will be worn by those in the vehicle.</li> </ul>
	<b>Grades</b>	Students will be assessed and graded



	<b>Cafeteria</b>	<b>Breakfast</b> - Grab and Go <b>Lunch</b> - Buffet Style will not be offered. - Choices will be limited – Cafeteria staff will serve meals - Bringing lunch from home is recommended - Masks may be removed when students begin eating. - Microwaves: Must be wiped down after use. - Students will sit 4 to a table to ensure social distancing. - Outside tables will be available and assigned via a rotation. - Students will be dismissed in groups of 10 in order to line-up appropriately and to follow social distancing expectations.
	<b>Passing Periods</b>	- 1-way directional flow will be utilized when possible. - Junior High Teachers will adjust and stagger student passing periods for 7/8 grade students. - Students will socially distance during passing periods. - Students must wear a mask during passing periods. - All students go to their lockers before 1st period - Dismissed from their group locations <b>Passing Periods will consist of the following:</b> - 9/10 Grade Students will dismiss from class at the Regular Bell and 11/12 Grade Students will Dismiss from class at the Tardy Bell - This will help in hallway traffic and social distancing - Students will be dismissed at the end of the day in a staggered manner to limit numbers in the hallway, at lockers and loading busses.
	<b>Lockers</b>	- Students will be assigned a locker, but will not be allowed to congregate. - Student lockers will be assigned alphabetically for 9-12 students. - Student lockers will be alternating 7/8 alphabetically.
	<b>Restrooms</b>	- No more than 2 students in the restroom at a time. - Signage will be posted to help with expectations. - With a block schedule, teachers will take a short break during their class for hand sanitation and restroom breaks. - Due to built-in breaks, no pass outs allowed unless it's a medical emergency.
	<b>Hall Passes</b>	- Hall passes will not be allowed due to frequent breaks within each block period.
	<b>Exiting / Entering a Classroom</b>	- Students must wait while being socially distant (6') for a class to exit prior to entering.
	<b>Backpacks and Bags</b>	- Due to limited classroom space, backpacks and bags will not be allowed.

	<b>Classrooms</b>	<ul style="list-style-type: none"> <li>- Seating will be constructed with 4-5 desks per quadrant.</li> <li>- Students will be 6' apart when possible. <ul style="list-style-type: none"> <li>- If not possible, masks will be worn</li> </ul> </li> <li>- Teachers are encouraged to have outdoor class if weather and circumstances allow.</li> </ul>
	<b>Library</b>	<ul style="list-style-type: none"> <li>- An On-line database will be available for students. There will be no touching of books</li> <li>- Tables will be sanitized at the end of each period and after student use. <ul style="list-style-type: none"> <li>- This can be done by students.</li> </ul> </li> </ul>
	<b>Attendance</b>	<ul style="list-style-type: none"> <li>- Due to pre-existing health conditions, or health concerns inside their home, some students will be learning virtually. They will be expected to meet all expectations academically and attend all classes.</li> <li>- Attendance will be taken and students will be expected to attend.</li> <li>- Students not in that category, but missing school, may attend your class virtually, but will only be excused unless a note from a physician is submitted to the office. All attendance expectations from the school and state will be in place. Attending virtually without a physician's note does not "excuse" the absence. <ul style="list-style-type: none"> <li>- Students opting to learn digitally will not be allowed to participate in extracurricular activities.</li> </ul> </li> </ul>
	<b>Visitors</b>	<ul style="list-style-type: none"> <li>- By appointment only.</li> <li>- No student visitors allowed during lunch.</li> <li>- Parent Drop-off/Pick up: Parents must stay in the entry-way or outside of the building.</li> </ul>
	<b>Directional Flow</b>	<ul style="list-style-type: none"> <li>- Always stay right and 6' away from other students when possible. <ul style="list-style-type: none"> <li>- Commons: 1-way directional flow (Stage Side traffic of the commons will move towards the front entry and Office Side traffic will move towards the Kitchen)</li> <li>- Library flow direction (by the social studies rooms) will be towards the high school classrooms.</li> </ul> </li> <li>- Directional flow will be clearly labeled</li> </ul>
	<b>Entering / Exiting the building</b>	<ul style="list-style-type: none"> <li>- Students will not be allowed into the building earlier than 7:35am unless supervised or organized by a sponsor or coach.</li> <li>- 7-10 grade Students will start school at 7:50am</li> <li>- 11/12 grade students should arrive at 7:50am with class beginning at 7:56am in order to limit hall traffic and to maintain social distancing. <ul style="list-style-type: none"> <li>- 11/12 grade students may arrive earlier for breakfast</li> </ul> </li> <li>- Students will go to their designated areas when arriving at school. <ul style="list-style-type: none"> <li>- 11/12 grade students will go to the library if they arrive prior to 7:50am</li> <li>- 9<sup>th</sup> grade will go to the gym</li> <li>- 10<sup>th</sup> grade will go to the commons</li> <li>- 7/8 grade students will go the gym</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>- At the conclusion of the day, students must leave the building unless in an activity.</li> <li>- Parents should ensure students are dropped off and picked up promptly.</li> <li>- When students enter the building, it is expected a mask will be worn.</li> <li>- Hands will be sanitized upon entering the building.</li> </ul>
	<b>Office</b>	<p>Limited for staff / students</p> <ul style="list-style-type: none"> <li>- Outside window will be used</li> <li>- Students will be allowed in the office only to access the nurse's office.</li> <li>- Students will not be allowed to use the office or district office copy machines.</li> </ul> <p>*The library copy machine will be accessible, but library guidelines, sanitation and protocol must be followed.</p>
	<b>Locker Rooms</b>	<ul style="list-style-type: none"> <li>- No showers</li> <li>- Daily Cleaning will be done the by custodial staff</li> <li>- It is encouraged that clothes be taken home and washed weekly.</li> </ul>
	<b>Food</b>	<ul style="list-style-type: none"> <li>- Food is discouraged in the classroom, but will be teacher discretion. <ul style="list-style-type: none"> <li>- There will be no sharing of food at any time.</li> </ul> </li> </ul>
	<b>Vending Machines</b>	<ul style="list-style-type: none"> <li>- The vending machines will be open during school hours.</li> <li>- Hand sanitation before and after use is recommended.</li> </ul>

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## HEALTH & CUSTODIAL PROCEDURES

### Employee & Student Safety

<b>Screening</b>	<ol style="list-style-type: none"> <li>1. Daily pre-screening measures will be done by parents before students leave home. Parents will be expected to monitor their children for COVID-19 symptoms and other sicknesses.</li> <li>2. The Nurse will send home information on pre-screening actions for families to use as a daily guide.</li> <li>3. Parents will notify the school office when their child will not attend school.</li> <li>4. Students who exhibit symptoms at school will go to the school nurse immediately.</li> <li>5. The School Nurse will contact parents immediately and expect parents to make arrangements to pick up their child immediately.</li> </ol>	
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	6. Parents will need to have a plan ready, if their child needs to leave the school (immediately).		
	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
<b>PPE Face Masks</b>	<ol style="list-style-type: none"> <li>1. Students and staff will be required to wear masks in hallways, while entering and exiting the buildings, and in other areas where proper social distancing cannot be achieved.</li> <li>2. When a classroom instructor deems social distancing has been achieved in the classroom, facemasks may be removed. Students may choose to continue to wear masks for the day.</li> <li>3. The district will supply 2 cloth masks per student and will ask families to launder the masks after a one-day use. Extra paper masks will be on hand too. Families can also provide their children with face masks.</li> <li>4. Teachers may ask students to wear masks in the classrooms if an activity has students working together in a space that is less than the 6-foot social distancing guideline.</li> </ol>		
<b>Visitor Restriction</b>	<ol style="list-style-type: none"> <li>1. Visitors and vendors will need to make an appointment to be within the building.</li> <li>2. Restricted areas will be observed and designated meeting areas will be arranged by staff.</li> <li>3. Parents, who need to drop-off or pick-up students or things will need to remain in designated areas only, determined by district.</li> </ol>		
<b>School Nurse/ Designated Symptom Monitoring</b>	<ol style="list-style-type: none"> <li>1. Monitor students and staff who are reported with symptoms.</li> <li>2. Monitor students and staff with health-related issues.</li> <li>3. Train building secretaries, and administrators, who may be the first point of contact for symptom monitoring.</li> <li>4. Train students and staff about symptoms and procedures.</li> </ol>		
<b>Health Guidance for Exposure</b>	<ol style="list-style-type: none"> <li>1. The district will consider public health recommendations, when needed, and as directed by the Cass/Sarpy County Health Director.</li> <li>2. The district will assist the public health department with the contact-tracing, if needed.</li> <li>3. The district will communicate a plan to students, staff, families, and community, when needed, and as directed by the</li> </ol>	<ol style="list-style-type: none"> <li>1. The district will consider public health recommendations, when needed, and as directed by the Cass/Sarpy County Health Director.</li> <li>2. The district will assist the public health department with the contact-tracing, if needed.</li> <li>3. The district will communicate a plan to students, staff, families, and community, when needed, and as directed by the Cass/Sarpy County Health Director.</li> </ol>	

	Cass/Sarpy County Health Director.	4. The district may consider hybrid/remote learning - and/or reducing number of students in classrooms and buildings.	
	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
<b>Social Distancing</b>	<ol style="list-style-type: none"> <li>1. Each building will develop a social distancing plan and procedure for the classrooms, hallways, restrooms, gym, cafeteria, and all other learning environments.</li> <li>2. Classrooms will create learning environments that provide the safe “social distancing” practice. Student learning-areas, such as desks, will be arranged to manage a daily learning-environment that is productive, comfortable, and safe.</li> <li>3. Students will be grouped within elementary grades and classrooms that minimize the potential of the virus spreading.</li> <li>4. Class sizes will remain under 20 students per room, with most averaging around 16 students.</li> <li>5. Within the elementary classrooms, groups of students will have their defined space within the classrooms, which will limit the contact to just the students within their (3 or 4 student) group. Teachers will work to organize cohesive groups that will work well together.</li> <li>6. Junior High and High Students will have a 4-block class</li> </ol>	<ol style="list-style-type: none"> <li>1. The district may consider the following limitations: staggering classes, limiting commons area usage, consider number of students in rooms/on buses, consider no use of lunch areas or stagger lunches to create more room.</li> <li>2. Each building will develop a social distancing plan and procedure for the classrooms, hallways, restrooms, gym, cafeteria, and all other learning environments.</li> <li>3. Classrooms will create learning environments that provide the safe “social distancing” practice. Student learning-areas, such as desks, will be arranged to manage a daily learning-environment that is productive, comfortable, and safe.</li> <li>4. Students will be grouped within elementary grades and classrooms that minimize the potential of the virus spreading.</li> <li>5. Class sizes will remain under 20 students per room, with most averaging around 16 students.</li> <li>6. Within the elementary classrooms, groups of</li> </ol>	

	<p>schedule, which will limit the contact of students that they will encounter during school hours. The secondary teachers will also develop groups/teams of students within a class, that reduces the amount exposure to others within the building.</p> <p>7. The passing in the hallways between classes will have a one-way directional movement and encourage the 6-foot spacing.</p> <p>8. Larger areas within the buildings, such as the gyms, cafeterias, commons, playgrounds, outside spaces, will be used more often.</p> <p>9. Buildings will have additional lunch periods to accommodate the social distance practice and spacing during lunch.</p>	<p>students will have their defined space within the classrooms, which will limit the contact to just the students within their (3 or 4 student) group. Teachers will work to organize cohesive groups that will work well together.</p> <p>7. Junior High and High Students will have a 4-block class schedule, which will limit the contact of students that they will encounter during school hours. The secondary teachers will also develop groups/teams of students within a class, that reduces the amount exposure to others within the building.</p> <p>8. The passing in the hallways between classes will have a one-way directional movement and encourage the 6-foot spacing.</p> <p>9. Larger areas within the buildings, such as the gyms, cafeterias, commons, playgrounds, outside spaces, will be used more often.</p> <p>10. Buildings will have additional lunch periods to accommodate the social distance practice and spacing during lunch.</p>	
	<p><b>LOW/ NO SPREAD Buildings Open as Usual</b></p>	<p><b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b></p>	<p><b>SUBSTANTIAL SPREAD Buildings are shut down</b></p>
<p><b>Student/ staff desks</b></p>	<p>1. All classrooms will have cleaning supplies available to clean rooms/desks between classes. Classroom teachers will designate who will be responsible for this cleaning. Such as older students are able to clean their own spaces; younger student-spaces may be cleaned by staff.</p>		

<b>&amp; Classrooms</b>			
	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
<b>Cafeteria/ Commons Areas</b>	<ol style="list-style-type: none"> <li>1. The Cafeteria/ Commons will be arranged to accommodate a social distance spacing for students to feel comfortable and can relax during their lunch time.</li> <li>2. Assigned seating per tables with common groups of students will be practiced.</li> <li>3. Limited seating per table group will be observed.</li> <li>4. Additional lunch groups/ periods will be scheduled per building and practice the 6-foot distancing while waiting in line to collect their lunch.</li> <li>5. Lunch items may be limited in choice and also the student “choice of items” will be limited. Cooks will serve the food. Students will not have a self-serve option.</li> </ol>	<ol style="list-style-type: none"> <li>1. Lunch items may be limited in choice and also the student “choice of items” will be limited. Cooks will serve the food. Students will not have a self-serve option.</li> <li>2. The Cooks will serve and prepare Grab-n-Go sack breakfasts and lunches for students.</li> <li>3. Students will eat in assigned classrooms, where lunch will be delivered by the cooks.</li> </ol>	
<b>Buses</b>	<ol style="list-style-type: none"> <li>1. Midstates School Bus Company will be sending out information on practices and procedures for transportation.</li> <li>2. Transportation on buses and vans will observe the social distancing practices.</li> <li>3. The bus driver will monitor on each bus to ensure that passengers are adhering to health and safety expectations and social distancing practices.</li> <li>4. Bus drivers and monitors will wear masks at all times while transporting students.</li> <li>5. All students and staff will apply hand sanitizer as they enter the vehicle.</li> <li>6. Movement on buses/ vans will be more restricted, where students will be assigned seats and not allowed to move around.</li> </ol>		<p>No transportation will be provided. School will be closed/ online learning will occur.</p>

	<ol style="list-style-type: none"> <li>7. Students load the back seats first, as each student gets on. Families will sit together in seats, when needed. Disembarking should happen from front to back, minimizing the exposure.</li> <li>8. Bus Drivers will instruct procedurally how to safely disembark students, while other students are left on the buses; dropping off students at the Jr Sr High on the morning routes and dropping off all students on the afternoon routes.</li> <li>9. Bus Drivers will sanitize all surfaces after every route or trip. Drivers will stay home if they have a fever or other COVID-19 related symptoms.</li> </ol>		
	<b>LOW/ NO SPREAD</b> <b>Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD</b> <b>Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD</b> <b>Buildings are shut down</b>
<b>Restrooms</b>	<ol style="list-style-type: none"> <li>1. The number of students will be limited within the restrooms at one time.</li> <li>2. Teachers will monitor the number of students within the restrooms.</li> <li>3. Additional daily cleaning and supplies available for the janitorial staff.</li> <li>4. Custodians will clean restrooms on a daily scheduled basis.</li> <li>5. Students will use soap and water for 20 seconds after restroom use. Signs will be posted--STRESSING handwashing practices.</li> </ol>	<b>Buildings will be closed.</b>	
<b>Cleaning During the Day:</b> water fountains, door knobs, handles, high touch surfaces	<ol style="list-style-type: none"> <li>1. Buildings will have wipes/spray available to use on door knobs and handles when used.</li> <li>2. Classroom doors will be left open to reduce the touch of “high frequency” surfaces.</li> <li>3. Students will be encouraged to fill water bottles/ cups for drinking water. We recommend everyone have their own water bottle and take it home weekly to disinfect.</li> </ol>	<ol style="list-style-type: none"> <li>1. Consider shutting down water fountains with everyone having their own water bottle. Allowing only staff to refill.</li> <li>2. Clean door knobs, handles when used.</li> </ol>	
<b>Locker Rooms/ Weight Room</b>	<ol style="list-style-type: none"> <li>1. The number of students will be limited within the restrooms at one time.</li> <li>2. Teachers will monitor the number of students within the lockerrooms.</li> <li>3. Custodians will clean lockerrooms on a daily scheduled basis.</li> <li>4. Students will use soap and water for 20 seconds after restroom use. Showers will not be used at school; students will be encouraged to use deodorant after PE/lifting classes.</li> <li>5. The Weight Lifting room will have practices and procedures taught by teacher and will also be posted.</li> <li>6. Ongoing procedural training and educating students on social distancing in the locker rooms and proper sanitation will occur.</li> <li>7. Workout clothes go home weekly.</li> </ol>	<b>Weight rooms and locker rooms will be closed.</b>	



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<b>Playgrounds</b>	<ol style="list-style-type: none"> <li>1. Small groups/classes or grade level students will be assigned to the playground, limiting the number of students within the space and play structures.</li> <li>2. A schedule will be developed by the principal with playground supervisors monitoring play activity and social distancing.</li> <li>3. Supervisors will be encouraged to develop play activities that promote social distancing, but are fun for the students and developmental. Activities might include kickball, jump rope, etc.</li> <li>4. Procedural plans will be developed for “lining-up”, entering/exiting the school, social distance playing, etc.</li> </ol>		The playground and equipment will be closed for use.
<b>Signage</b>	<ol style="list-style-type: none"> <li>1. Signage will be displayed throughout all buildings on (social distancing, washing hands, social/emotional needs, and symptoms of COVID-19).</li> <li>2. Update signage as needed or as updates occur.</li> </ol>		
<b>Support/ Training/ Curriculum</b>			
<b>Social/ Emotional Learning Supports &amp; Resources</b>	<ol style="list-style-type: none"> <li>1. Counselor develops videos/ resources for the first day for all students. General messaging promoting well-being and self-efficacy.</li> <li>2. For Staff: Counselor and Administration may convene small groups and/or individually to address well-being needs on a weekly basis for key staff seeking more intensive collegial support.</li> </ol>		
<b>Staff Training: Building Protocols</b>	<ol style="list-style-type: none"> <li>1. The staff will have multiple days of training before school starts. Professional Development (PD) will be determined by the District PD Team, Administrators, &amp; Nurse.</li> <li>2. Staff will need to report for specific safety and building protocol training that is specific to COVID-19.</li> <li>3. Staff will not be able to start their position until required trainings are completed.</li> </ol>		
<b>Training: Teachers, Substitutes, Paras, Custodians, Cooks, etc.</b>	<ol style="list-style-type: none"> <li>1. All staff will be provided PD training at the beginning of the year PD days; depending on the position and district expectations.</li> <li>2. Mandatory training of safety and instructional procedures will be required before August 18, 2020.</li> </ol>	<ol style="list-style-type: none"> <li>1. All staff will be provided PD training at the beginning of the year PD days; depending on the position and district expectations.</li> <li>2. Mandatory training of safety and instructional procedures will be required before August 18, 2020.</li> </ol>	

		3. Additional safety procedural training may be needed, as directed by the DHMs.	
	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
<b>Training Process, Pre-teach, Teach, Re-teach</b>	1. A monthly review checklist will be developed to continuously monitor and assess district needs. (can be done as a google form)	1. A biweekly review checklist will be developed to continuously monitor and assess staff and student needs. (can be done as a google form)	Weekly review 1. Daily classroom opening and closing procedures/ checklist for teachers & custodians
<b>Social/ Emotional Supports &amp; Resources for Parents</b>	1. Survey families on concerns prior to school year 2. Use CASEL assessment tool to use during the Pandemic that will measure and monitor student needs.	1. Survey families and/or individual families monthly (underlying conditions) 2. Monthly communication sent home	Weekly communication sent home
<b>FOOD SERVICE</b>			
<b>Serving Meals</b>	1. Districts will consult with NDE Food Service personnel for guidance. 2. Schools will serve in cafeterias, with no student self-service items. 3. School districts will determine the differences between “Offer vs Serve” in regards to the wording in the current DHM or other health department guidelines.	1. Schools will serve in cafeterias, with no student self-service items. 2. School districts will determine the differences between “Offer vs Serve” in regards to the wording in the current DHM or other health department guidelines. 3. When needed, schools will take steps to transition between Phase III and Phase II guidelines in regards to food service.	1. Pre-packaged (sacked) meals will be distributed. The method would be at the district’s discretion. 2. NDE will provide “guidance” (based on “best practices”) on safely reopening
<b>INSTRUCTION/ CLASS SIZE</b>			
<b>Schedules &amp; Class Size</b>	1. The building principals will develop master schedules that reduce the number of students per classroom. 2. Elementary students will not rotate to other classrooms. Students will remain in their classrooms for the academic subjects. Students will have “specials”, like music, art, PE, library/ technology. Specials Teachers will develop safe plans of learning and interaction for students when participating.		1. Ensure all faculty and staff have remote access and device capability. 2. Limit school district mass gatherings of staff for PD. 3. The District will consider measures such as providing

	<ol style="list-style-type: none"> <li>3. The Junior/ Senior High Schools will have a 4-period block schedule which reduces the student contacts and passing periods within the building. Classes will be approximately 1.5 hours in length with teachers scheduling breaks within each period. Tuesday/ Thursday classes and Wednesday/ Friday classes will coordinate the course structure.</li> <li>4. The district will have beginning of the year staff workdays to provide the training and support for all staff to design social-distancing classrooms, safety procedures within the classrooms and buildings, and lesson planning.</li> <li>5. Staff will develop and coordinate practices and procedures that provides activities that are engaging and also safe for social-distancing needs.</li> <li>6. Teachers will have PD on developing dual learning lessons for students attending class within the schoolhouse and students learning remotely from home. Teachers will utilize technology for both modes of learning. Teachers will work to join the learning environments of both settings.</li> <li>7. Teachers will have Professional Development (PD) on delivery of effective formative, interim and summative assessments both on-line and in the classroom; online/virtual delivery of instruction; social emotional supports for students &amp; staff.</li> <li>8. The district will reach out to the ESU for professional learning supports and supplemental mental health supports.</li> </ol>		<p>early retirement incentives and creating new roles for teachers and principals who are forced to remain at home due to their risk.</p>
	<p><b>LOW/ NO SPREAD Buildings Open as Usual</b></p>	<p><b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b></p>	<p><b>SUBSTANTIAL SPREAD Buildings are shut down</b></p>
<p><b>Assessment &amp; Responding to Student Needs</b></p>	<ol style="list-style-type: none"> <li>1. Keep students in grade level content and evaluate student needs for advanced learning opportunities and learning interventions.</li> <li>2. Focus on essential content in the core subject areas of; Math, ELA, Science, and Social Sciences.</li> <li>3. Teachers will pre-assess student knowledge to determine specific learning gaps. Plans and programs will be developed to address student needs.</li> </ol>	<ol style="list-style-type: none"> <li>1. Keep students in grade level content and evaluate student needs for advanced learning opportunities and learning interventions.</li> <li>2. Focus on essential content in the core subject areas of; Math, ELA, Science, and Social Sciences.</li> <li>3. Teachers will pre-assess student knowledge to determine specific learning gaps. Plans and programs will be developed to address student needs.</li> </ol>	<ol style="list-style-type: none"> <li>1. Assuming that the move to red occurs sometime after the on-site start of the 2020-21 school year, additional considerations could include:</li> <li>2. Key Factors if Administering NWEA MAP Growth Remotely:</li> <li>3. PD on delivery of effective formative assessments, interim and summative assessments both on-line and in the classroom.</li> </ol>

	<p>4. Teachers will develop instructional plans that focus on the mastery of state standards.</p>	<p>4. Teachers will develop instructional plans that focus on the mastery of state standards.</p> <p>5. Whether we enter the 2020- 21 school year in green or yellow teachers may want to consider engaging in the same assessment protocols recommended in green. Refer to the green column.</p> <p>6. Key Factors if Administering NWEA MAP Growth Remotely</p> <p>7. PD on delivery of effective formative, interim and summative assessments both on-line and in the classroom.</p>	
	<p><b>LOW/ NO SPREAD</b> Buildings Open as Usual</p>	<p><b>MINIMAL/ MODERATE SPREAD</b> Modified use of Buildings/ Hybrid Plan</p>	<p><b>SUBSTANTIAL SPREAD</b> Buildings are shut down</p>
<p><b>Technology &amp; Grading Practices</b></p>	<p>1. Teachers trained and prepared for online learning.</p> <p>2. School has a Learning Management System to teach -Google Classroom, See Saw</p> <p>3. Training on Google Chat, Zoom, GoToMeeting, etc.</p> <p>4. Check on Student network availability - have backup plan for students lacking internet access such as procuring hotspots or providing flash drive content updated weekly, etc.</p>		<p>1. Implement teacher expectations for teaching and learning, fully operational.</p> <p>2. Communicate District expectations for teachers and students, follow through, etc.</p>
<p><b>Class size</b></p>	<p>1. Students will be grouped within elementary grades and classrooms that minimize the potential of viral spread.</p> <p>2. Class sizes will remain under 20 students per room, with most averaging around 16 students.</p> <p>3. Within the elementary classrooms, groups of students will have their defined space within the classrooms, which will limit the contact to just the students within their (4 or 5 student) group. Teachers will work to organize cohesive groups that will work well together.</p> <p>Junior High and High Students will have a 4-block class schedule, which will limit the contact of students that they encounter during school hours. The secondary teachers will also develop groups/teams of students within a class, that reduces the amount exposure to others within the classroom and building.</p>		<p>Not in school /Working with local Health Department.</p>

**Personnel**

1. The district surveyed the entire staff to gain insight into any ADA, FMLA or any concerns and issues staff may have concerning COVID-19.
2. Staff may choose to wear masks during school. Staff will be provided masks or they can bring their own (they will be responsible for cleaning their own masks).
3. Staff will be taught procedures and practices to be implemented in the buildings.
4. Staff is expected to maintain the integrity of procedures to ensure the safety of all.
5. Weekly trainings and reviews will be conducted for all staff. Updated trainings for procedures will be done, on a as needs basis.
6. There will be high expectations for all staff to monitor and encourage safety practices of everyone.
7. Staff that is sick will need to report to the nurse immediately and follow protocol, as per directed by the nurse.
8. Staff is to keep excellent work or lesson plans updated daily to provide directives for substitutes.
9. Substitutes will be contacted to be “Conestoga- exclusive substitutes” and will be part of the PD trainings at the beginning of the school year for practices and procedures.

1. Check in again with staff and address any legal or emotional concerns and issues.
2. Follow similar process as outlined in low spread column.

1. Check in again with staff and address any legal or emotional concerns and issues.
2. Follow similar process as outlined in low spread column.

**LOW/ NO SPREAD  
Buildings Open as Usual**

**MINIMAL/ MODERATE  
SPREAD**

**SUBSTANTIAL SPREAD  
Buildings are shut down**

	<b>Modified use of Buildings/ Hybrid Plan</b>	<b>Modified use of Buildings/ Hybrid Plan</b>
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- Start dialogue with staff about the following:**  
(as level of spread increases, revisiting many of these topics is advised)
1. The difference between a health condition and fear of returning to work.
  2. Reminder that, due to COVID-19, duties may be assigned in which nobody is thinking about. For example, extra lunch room duty, extra cleaning, etc.
  3. Discuss with staff about extra duty pay if the sports season is partially or fully cancelled (education association/ negotiations issue).
  4. Discuss how the negotiated agreement may apply to teaching and learning in a remote setting. Are there any anticipated issues, concerns, etc.? Discuss with teachers about preparations and expectations to teach BOTH face-to-face and online.
  5. Discuss with teachers about the possible need to downsize the district (possibly RIF) because of COVID-19 in future years.
  6. Discuss with staff about the need and availability of mental health services for employees.
  7. Schedule time during the fall in-service for training of staff in safety protocol procedures with COVID-19 and document training.
  8. Review teacher certification endorsements for all teachers, as districts may need to be creative or change assignments to meet student/district/staff needs.
  9. Discuss with teachers about the possibility of reassignment. They are assured a position, but not a specific assignment.

- Convey to staff the expectations moving forward in regard to teaching:**
1. Discuss staff expectations and how this may be measured under alternative learning environments, i.e. will teacher evaluation look different under remote learning, wearing a mask, etc.
  2. Guidelines for working from home in a remote learning environment and expectations regarding hours, duties, etc.
  3. Use of personal/sick/bereavement leave under remote learning environment.
  4. Reasonable expectations of supervision in remote learning environments.

	<b>LOW/ NO SPREAD Buildings Open as Usual</b>	<b>MINIMAL/ MODERATE SPREAD Modified use of Buildings/ Hybrid Plan</b>	<b>SUBSTANTIAL SPREAD Buildings are shut down</b>
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<b>504s &amp; Students w/ Disabilities</b>	<p>Revisit IEP and determine if goals can be accomplished under current operating conditions. If YES, carry out services to support goals. If NO, bring together the IEP team to determine how services can be modified to reflect current operating systems. Schools may want to consider remote learning, teletherapy, small on-site learning, sending staff to student homes, or having one-to-one service delivery.</p> <p>Staff will ask the following question to Parents and IEP Team Members when reviewing all IEP's and 504 Plans prior to school starting: "Have the student's needs changed based on lack of in-person instruction?" Include a written response to this question as a COVID-19 Impact Statement in the Plan. If NO, carry out services to support goals. Document parent response to this. If YES, bring together the IEP team to determine how services can be modified to reflect current operating systems. Document parent concerns and response. Schools may want to consider remote learning, teletherapy, small on-site learning, sending staff to student homes, or having one-to-one service delivery.</p>
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	<ol style="list-style-type: none"> <li>1. Suggestion is to include a COVID-19 Impact Statement that details the answer to this question in the Notes of IEP or 504 Plan.</li> <li>2. If there is a directive or mandate that in-person education is “banned” then that will trump the IEP. If the DHM or guidance is just a recommendation to cease in-person education, then schools can use best judgement about how to best serve the students.</li> <li>3. Staff will follow the guidelines put forth by the local Health Departments, such as social distancing and use of PPE devices. Therapists and service providers may encounter situations where work with PPE devices or social distancing is not possible. This should be addressed to determine the best way to still deliver services, but these barriers should not be an automatic reason to stop services.</li> <li>4. If there is a local outbreak at our schools, the district will need to decide on what services will look like if schools will move to a modified schedule or if schools need to close. If services can still be delivered to identified students in a small group or a one-to-one environment, continuation of services should still be a consideration. Considerations in this scenario are staffing, availability of rooms and spaces, number of students to be served, services to be provided, parental willingness to implement the plan, etc.</li> <li>5. Compensatory and recoupment of lost learning. If you have concerns or need guidance on this, please refer to Launch Nebraska Document.</li> <li>6. When making decisions regarding student services, school districts may want to consider putting all student services type considerations into one target area to ensure that no consideration area(s) get overlooked. This would include academic services, behavior services, OT services, PT services, SLP services, OHI services, and 504 Plans.</li> <li>7. Launch Nebraska Health Document currently recommends homogeneous grouping for small schools and sets static group sizes at 20 students. Students can leave the homogenous grouping for services and/or the SPED teacher/therapists are able to come into the homogeneous classroom. See Best Practice statement at top of document and be very mindful of Least Restrictive Environment (LRE) when grouping students. DO NOT just put all students that qualify for SPED services in a group for easier access. LRE is still required and expected.</li> <li>8. When budgeting, school administrators may want to consider that funding may need to be adjusted if it is necessary to provide a new level of services to students. This may be due to personnel, equipment, contracted services, etc.</li> <li>9. <i>If needing to make changes to IEP/504 Plans to address changes in instructional delivery (i.e. in-person to remote learning), a PWN should address this change until the IEP/504 plan is due for review/renewal. Districts do not have to hold an IEP/504 meeting for all students prior to the start of the school year. See Best Practice Section at top of document.</i></li> </ol>
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**LOW/ NO SPREAD**  
Buildings Open as Usual

**MINIMAL/ MODERATE SPREAD**  
Modified use of Buildings/  
Hybrid Plan

**SUBSTANTIAL SPREAD**  
Buildings are shut down

## NSAA ACTIVITIES

<p><b>No Contact Activities</b></p>	<ol style="list-style-type: none"> <li>1. Full practice and competitions.</li> <li>2. For away contests, Activities Director should contact host</li> </ol>	<p>Refer to NSAA Return to Activities Information sheet.</p>	<p>Refer to NSAA Return to Activities Information sheet.</p>
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<p><b>(Cross Country, Track &amp; Field)</b></p>	<p>school district to determine local guidelines for competition.</p> <p>3. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.</p>		
	<p><b>LOW/ NO SPREAD</b> Buildings Open as Usual</p>	<p><b>MINIMAL/ MODERATE SPREAD</b> Modified use of Buildings/ Hybrid Plan</p>	<p><b>SUBSTANTIAL SPREAD</b> Buildings are shut down</p>
<p><b>Limited Contact Activities</b></p> <p>(Volleyball, Softball, Speech)</p>	<p>1. Full practice and competitions.</p> <p>2. For away contests, Activities Director should contact host school district to determine local guidelines for competition.</p> <p>3. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.</p>	<p>Refer to NSAA Return to Activities Information sheet.</p>	<p>Refer to NSAA Return to Activities Information sheet.</p>
<p><b>Contact Activities</b></p> <p>(Football, Wrestling, Basketball, Soccer, Music, One-Act)</p>	<p>1. Full practice and competitions.</p> <p>2. For away contests, Activities Director should contact host school district to determine local guidelines for competition.</p> <p>3. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.</p>	<p>Refer to NSAA Return to Activities Information sheet.</p>	<p>Refer to NSAA Return to Activities Information sheet.</p>
<p><b>FFA, FCCLA, FBLA, SkillsUSA</b></p>	<p>Implement standard operating procedures while taking preventative measures such as:</p> <p>1. Providing hand sanitizer for students and staff.</p> <p>2. Allowing students and staff to wear face masks/coverings.</p> <p>3. Follow social distancing practices established.</p>	<p>1. Abide by the maximum number of people allowed to congregate as defined.</p> <p>2. Identify and utilize large spaces.</p> <p>3. Stagger the schedule for large group gatherings.</p> <p>4. Discourage the congregation of students in parking lots and common areas</p> <p>5. Virtual conferences, workshops, meetings</p>	<p>1. School buildings are closed.</p> <p>2. Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order</p>



	<b>4. Each individual school or student chooses to attend an activity or not.</b>		
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